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Information & Physical Security Audit Checklist

| Date: | | Auditor: | | Department: | |
|--|---|--------------------------|--------------------------|---------------|-------------|
| Section | Description | Yes | No | Auditor Notes | Review Date |
| 1. Physical & Building Security | | | | | |
| 1.1 | Do you control & monitor access to your building/s? | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 1.2 | Do you have visitor access procedures and visitor ID badges? | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 1.3 | Have your CCTV and/or access alarms been tested and approved within last 12 months? | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 1.4 | Do you have fire alarm procedures and tests? | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 1.5 | Do you have biometric or access card systems on all external and internal doors where personal or sensitive information is stored? If yes, are they tested regularly and access logged? | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 1.6 | Do staff wear ID badges at all times? | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 1.7 | Are staff bags checked before entering and leaving the building? | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 1.8 | Is tailgating monitored? | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 2. Business Practices & Processes | | | | | |
| 2.1 | Do you have an Information Security and Physical Security Policy? | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 2.2 | Do you have an Information Security and Physical Security Procedure/s? | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 2.3 | Have your Information and Physical Security policies & procedures been reviewed and signed off by senior | <input type="checkbox"/> | <input type="checkbox"/> | | |

The elements of an audit report

These are as follows:

1 Title: the report is addressed to the members of the company, remember that the auditor is under a statutory duty to report to the members of the company.

2 Scope: The purpose of this paragraph is to ensure that the elements of the financial statements which are subject to audit are identified (by reference to the relevant page numbers in the annual report). This is important to avoid misunderstandings in relation to the auditors opinion. An element of the so-called expectation gap which is claimed to exist between users of financial statements and auditors is the perception on the part of some users that the entire contents of the annual report are subject to audit so identifying the scope of the audit is crucial.

The following financial statements are subject to audit.

- The Balance Sheet.
- The Profit and Loss Account.
- The Cash Flow Statement.
- The Statement of Total Recognized Gains and Losses (STRGL).

Note that company law requires the first two of the above list to be audited whereas the auditor needs to audit the cash flow statement and STRGL because these have to be produced to comply with FRS1 and FRS3 respectively, and compliance with accounting standards is now an accepted part of achieving a true and fair view. In addition, the auditors should disclose the details of directors remuneration and details of any transactions between a company and its directors or officers if the company has not given the required disclosures in the notes to its financial statements as required by company law.

Note that the auditor is also under a statutory duty to consider if:

- proper accounting records have been kept;
- the financial statements are in agreement with underlying records and returns;
- proper returns have been received from branches not visited by the auditor;
- adequate evidence and explanations have been made available to the auditor by the officers of the client;
- the directors report is consistent with the financial statements.

Auditors use exception reporting in relation to the above duty, no reference to any of these matters in the audit report indicates that they have been considered and that the auditor is satisfied.

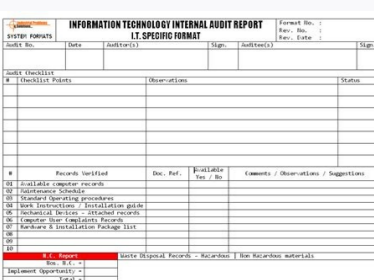
3 The basis of the opinion: The key point in this paragraph is that the audit is conducted in accordance with auditing standards, this gives a benchmark against which the quality of the audit may subsequently be judged in the event of any external scrutiny of the auditors work. Therefore it is very important that auditors can demonstrate compliance with all relevant auditing standards in order to satisfy external scrutiny as a result of, for example, litigation against the auditor.

4 The opinion: The key parts of the opinion paragraph are that:

- the financial statements give a true and fair view;
- the financial statements have been prepared in accordance with the Companies Act 1985.

In the event that the opinion is qualified the heading to the opinion paragraph will state qualified opinion

5 Signature and date: The report must be signed by a registered auditor and dated. The date is significant because it specifies a key point in the post balance sheet events review period and it will usually be the same as the date of approval of the financial statements. The audit report cannot be dated **before** the date of approval because the financial statements do not legally exist until they have been approved by the directors.



| Work Environment Safety | | |
|---|--------------------------|------|
| Observation | Corrective Action Needed | Date |
| Checklist only used in specific locations | | |
| Employees are not engaged in regular training as a minimum once per month | | |
| OSHA 300 work area are clean, orderly and well-maintained | | |
| Wage | | |
| Employees are not engaged in work while a safety zone is displayed, unless under instruction and OK | | |
| Working Surfaces | | |
| • Floor, curbs, ramps and steps | | |
| • No exposed wiring or cables | | |
| • Floor clear, unobstructed, free of spills, oil, grease | | |
| • Floors clean, dry and free of debris | | |
| • Clear walkways and ramps | | |
| • Clear walkways and ramps | | |
| • Clear walkways and ramps | | |
| Stairways, Aisles, Storage Rooms, Halls, Emergency Exits, Fire Extinguishers | | |
| • Stairways, aisles, ramps, exits are clearly marked | | |
| • Stairways clear of clutter | | |
| • Fire extinguishers are readily accessible | | |
| • Fire extinguishers are clearly marked | | |
| • Clear and unobstructed aisles | | |
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| • Clear and unobstructed aisles | | |
| • Clear and unobstructed aisles | | |
| Reception, Offices, Cafeteria | | |
| • Reception area clean and unobstructed | | |
| • Clear and unobstructed aisles | | |
| • Clear and unobstructed aisles | | |
| Electrical Safety, Chairs, Chemical Products, Slip Stools, Ladders, Air Movement | | |
| • Electrical safety procedures followed | | |
| • Chairs clean, unobstructed, and in good condition | | |
| • Slip stools clean, unobstructed, and in good condition | | |
| • Ladders clean, unobstructed, and in good condition | | |
| • Air movement clean, unobstructed, and in good condition | | |
| • Air movement clean, unobstructed, and in good condition | | |

Audit report

| Master Data of Organisation | |
|--|---|
| Name of Organisation | McNALLY BHARAT ENGINEERING COMPANY LIMITED |
| Name of corporate group (in case of group certification) | NA |
| Street | Eco Space campus: 28, 11F/12 (Old Plot No: AA II/Bk - 3) New Town: Rajarhat, |
| Postcode / Town / Country | 700156/ Kolkata / West Bengal |
| Contact | Mr. SUCHANDAN GHOSH-9831866026 |
| E-Mail | 033-65500725 |
| Phone/Fax | 033 - 65500725 033 - 65500725 |
| Language | English/Hindi/Bengali |
| Scope Description | Project Management, Design, Manufacture, Supply, Construction, Erection & Commissioning of Industrial and Infrastructure Development Projects on Turnkey Basis and Construction of Industrial and Infrastructure Development Projects. more description regarding scope in annex |
| Industry / Scope (EA) | 17.21, 18.1, 28.2, 34.21 |
| Audit profile | |
| Standards under contract / Audit type | ISO 9001:2008 Re-Certification audit ---- |
| Manual: Revision / Issue | QM 2008, Ed 02, Rev.02, Ed. 02, 16.02.2011, Last Rev. dttd. 26.02.2014 ---- |
| Surveillance mode | Yearly Surveillance ---- |
| Audit team leader / responsible | Sushil Kumar Rai (SKR) ---- |

Audit report date extension. Audit report date extended. Audit report date and balance sheet date. Audit report date vs release date. Audit report date and agm date. Audit report date malaysia. Audit report date extension 2019-20. Audit report date extension twitter.

FINPRO is not a seller of securities within the meaning of federal or state securities laws and any report prepared by FINPRO shall not be used solely as an offer or solicitation with respect to the purchase or sale of any value. The Education Support Staff Assessment Report (long form) is attached and made part of this Agreement as Appendix F. The Employee Final Assessment Report (long form) is attached and is part of this Agreement as Appendix D. Our assessment of our kind as the desirability of buying shares of common stock in the conversion of reorganization. Classroom teacher, educational support staff and library final assessment report (short form) are attached and are part of this agreement as Appendix C. Auditor report means a report that summarizes the completed test and the actions arising after an auditor's Media Report Date The second (2nd) calendar day before the unrelated distribution. The credit reporting agency means a corporation which carries out a credit reporting report. report means any written, oral or other communication information a consumer reporting agency that relates to a consumer. Credit creditworthiness, credit or credit standing and which are used or expected to be used or collected, in whole or in part, for the purpose of serving as a factor in the determination of personal insurance premiums, eligibility for personal insurance coverage, or placement of levels.cmsa n histA liquidation report means a report substantially in the form of, and containing the information called in download F Form of the n histA rica liquidation report available from the closing on the CMSA website, or other form for the submission of such information and containing such additional information, as it may be approved from time to time by the CMSA for commercial mortgage securities noitaoc cificeps a ot yliad troper ot deriuqer si redneffo eht hcilw ni dna ,snoitidnoc ecnetnes htw ecallipmoc dna setivitca yliad s'redneffo eht rotinom of dengised noisivrepu decmahne fo margorp a snaem gnitroper yaD.41.3 notice5 ni otereh denigssa gninaem eht evah lllas tropeR sAAEcnatnuocca launnaemit taht ta demialpxe eb liiw stnemsujda hcus yna rof snosae eht .noitidnoc cimonoce aera tekram eht deweiver dna aera tekram yramirp s'knaB eht detisiv eW .sessenkaew dna shtgnerts evitaler sti dna setarepo knaB eht hcilw ni tmemrovine eviteipmoc eht deweiver osla eW .setillibaal ro stessa s'knaB eht fo yna eulav ylnednepedni ew did ron .statnuocca tnednepedni sti dna knaB eht yf dedivory noitamrofni rehto dna stnemets laicnanif eht yfrev ylnednepedni ton did eW .kcots nomoc noitititsni tfrht rof tekram setiruoces eht ni snoitidnoc tneruc dna .senudecorp dna seicilop tmemoganem .ecnamrofrep gnitarepo .noitidnoc laicnanif s'knaB eht ni segnahc ro stnempoleved yna .srotcaf rehto gnoma .redinoc liiw setadpu eseht .H kidneppA sa tmeemrgA siht fo trap a edam dna ot dehcatca si jmrroF gnol(tropeR noitaulavE nairarbiL eht .edam eb liiw eulav tekram amrof orp detamitse eht ot stnemsujda etairporppa .knaB eht fo eulav tekram amrof orp detamitse eht of lairetam eb .noitipor ruo ni .segnahc ro stnempoleved hcus yna dluoS .foereht eulav tekram amrof orp eht fo noitaulav gnioerof eht ot detaler scrip ta serahs hcus lles ot elba eb refaereht liiw noitazinagroer dna noisrevnoC eht ni kcotS nomoc fo serahs esahcrup ohw snosrep taht nevig eb nac encarussa on .emit ot emit morf egnahc ot tcejhs era hcilw fo lla .srettam fo rebmun a fo snoitcejorp dna setamitse nopu desab yllarseseen si noitaulav hcus esuaceb .revoeroM .snoitititsni tfrht dedart yllcipub detceles htw ecnamrofrep s'knaB eht derapmoc eW .elif lennosrep sAAEeeyolpme eht fo trap a semoceb hcilw tmemucod taht snaem tropeR noitaulavE.yllareneg A report substantially in the form of, and containing the information requested in, the downloadable form of the Ae A Significant Insurance Event Report Ae A available and effective from time to time on the CREFCA website.Collection Report means the report detailing the number of bedrooms per day actually used outside the Program Ae block. Administrative and Auditor Regulations means all applicable statutes, regulations, and other laws governing the administration or auditor AAAA of this Agreement, including the Ae Program Title 2, Part 200, Code Federal Regulations and Chapter Terms 321 and 2155 of the Texas Government Code.Consumer Reporting Agency means any person who, for monetary fees, fees, or on a non-profit cooperative basis, regularly participates in the practice of assembling or evaluating consumer credit or other consumer information concerning consumers with the own purpose of providing consumer credit reports Third Party Consumer Settlement Report Template CREFA REO A report substantially in the form of, and containing the information requested in, the downloadable form of the REO Ae report template available as of the closing date on the FCC Web Site creation report, or any other form of presentation of such information and containing the additional information that may from time to time be approved by CREFA for commercial mortgage securities transactions in general Certification Practice Statement means a statement issued by a Certification Authority to specify the practices and standards that the Certification Authority employs in the issuance of certificates.Adjustment Report has the meaning set out in Section 2.3(a).Report Date ""..All restricted shares that are not granted by the Audit Report Date will be automatically rescinded and cancelled without any further action by the Required Recipient ""..The ""..The will deliver the auditor's report to the buyer and the seller within a period of thirty (30) working days from the closing date (the date of the audit report ""). "Any performance option that has not been Invested and can be used as of the date of the audit report for the fiscal year that ends in 2020 will be lost and canceled from that date of the Audit Report. " For: Executive Committee, Official of elections and president of the WMCAD Membership Committee: Molly Towslee, Elections Auditor Re: AMMC 2013 Executive Election Audit Report 2013 Date: February 26, 2013The January 25, 2013, was sent to Each Active WMCA member who was in good condition an email with a ballot information, voting instructions and a link to the electronic voting software from the list provided by the Treasurer. " Any performance option that there is not S Ido invested and exercisable as of the date of the audit report for the fiscal year that ends in 2020 will be lost and canceled from that date of the audit report. " All the values determined by States Borrower's financial shall be delivered in accordance with Section 5.01SECCION a) ii) or 5.01 a) iii) It will be considered equal to zero to date of the audit report. " Para. Members, annex to the report of Audit of the Secretariat Date: August 14, 2016Madhav Infra Projects Limited24 LadMI Chambers, Navjivanpress Road, Near High Court, Ahmedabad-380009 Our Date Report should be read together with this letter. " To, The Members, Baroda Extrusion LimitedAnexo Audit Report of the Secretariat Date: June 28, 202165-66, Jarod-Samalay Road, Vill.-Garadiya, Tal.-Savli Vadodara A e e 391 529. " Effects of polyometric training of 6 weeks in vertical jump performance and activation of the lower extremity / effects-de-6-weeks-plasomer. 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The conditions of the securities markets in general and the savings institutions market in particular were reviewed. The estimated valuation here will be updated as appropriate. The Advisor's Evaluation Report (long format) is attached to and forms part of this Agreement as Appendix J.Date of determination of monthly report The meaning specified in section 10.7 (a).Date of report in advance means the second (2nd) business day before each release date. On Annual Statement of Compliance As defined in Section 3.13.MI Report means a report containing management information submitted to the Authority in accordance with Framework Annex 8 (Management Information).GLJ Report means the independent engineering evaluation of certain interests of the Trust in relation to Oil, LNG and Natural Gas, prepared by GLJ on 1117 February 2006 and effective December 31, 2005;Cost Report means all programs of a nursing center's cost report submitted in accordance with the department's instructions.Assessment of Progress Report (PAR means the Monthly Compliance Report to the Owner verifying compliance with the HUB Subcontracting Plan (HSP).Valuation Report means the report (s) of nu nu odnaziliitu adazilaer n'Aicarolav anu a otcpeper noc n'Aicarolav ed emrofni nu o odacetophi neib adac a otcpeper noc rodasat nu ed rodedneV le rop adinetbo ,radn;AtsE n'Aicatnemucod al ne adinetnoc amrof-orp al ed amrof al ne .soiraetophi sotcefa e it must be acceptable to a reasonable prudent mortgage lender; The accountants' report means the report of a firm of nationally recognized independent accountants described in Section n 4.11.RIGHT REPORT (LIRITY) (MEANING OF ING within 72 hours of discovery of any cyber incident. Conversion Assessment report page 3 the assessment 3 3 In the preparation of our valuation, we trust and assume the accuracy and integrity of the financial and other information provided to us by the Bank and its independent accountants. This assessment considers that the Bank has only one ongoing concern and should not be seen as an indication of its liquidation. When appropriate, we consider information based on other public sources, which we believe are reliable; however, we cannot guarantee the accuracy or completeness of such information.

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